

WORK EXPERIENCE

1) ORGANIZATION: HCL Technologies

Profile: Recruitment Enabler (February 2014- November 2014)

Role:

- Doing the Market Intelligence for the TAG on niche skills for India market.
- Working on Secondary research on the Market as per requirements of LoBs.
- Other work areas include: Industry Landscaping, Industry Analysis & Assessment, Talent Supply Mapping, Vendor Analysis & Peer Group Benchmarking
- Responsible for international leadership hiring
- Taking care of the Niche skills technical hiring for India market
- Handling the Social sourcing for all hard to find skills (LinkedIn, Facebook, Twitter)
- Managing the traffic flow to HCL career page and see to it that the flow is maintained.
- Doing the Market Intelligence for the niche skills for India market and making reports to strategize the hiring plans for the CSMP vertical.

2) ORGANIZATION: NGO (Non- Profit Organization)

Project: Youth Empowerment Project "Samridhi" (August 2013- February 2014)

Designation: Project Consultant

JOB PROFILE:

A. Soft Skill Training:

- a) Personality development
- b) Communication skills
- c) Leadership skills
- d) Presentation
- e) Interview Skills

B. Client/ Lead Generation:

- a) Connecting with HR of the companies in different industries majorly ITES, Retail & FMCG in Delhi NCR region.
- b) Connecting with Government officials in different ministries for different schemes for free of cost trainings for under privileged youth of slums.
- c) Formal tie up with them for their manpower requirements.
- d) Delivering on the positions and follow up till their joining.

C. Other responsibilities:

- a) Career Counselling
- b) Conducting knowledge session for the community and spread awareness about the employment opportunities in the organized sector.

4) ORGANISATION- Personnel Search Services.

DESIGNATION- Executive Search Consultant (January 2010- July 2013)

ACADEMIC QUALIFICATIONS

2007-09 Masters of Business Administration (MBA- HR), Guru Gobind Singh Indraprastha University
Key subjects - Organizational Development, Team Building in Organization, Performance Appraisal Management.

2004-07 Bachelor of Mass Communication (BMC), Guru Jambheshwar University
Key subjects- Marketing Management, Economics, Sociology, public relations

PERSONAL DETAILS

Date of Birth: 21st June 1987

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