

Nibha

Assistant Professor at Itft College

- Holding lectures on management subjects
- Took sessions on total quality management basics of management and business communication
- Took personality development classes of students
- Preparing study material i.e handouts, presentation and case studies

CORE COMPETENCIES

- Excellent communication
- Good presentation skills
- Creative Team Leadership

SKILL SUMMARY

- Cleared ugc net and pursuing P hd
- Have comprehensive knowledge of business management
- Have computer proficiency in Microsoft office (ms excel, ms word,ms powerpoint)
- Have language proficiency in English ,hindi

CAREER PROGRESSION

Axis Bank Ltd Assistant manager in priority and wealth banking.

- Involved in customer service, client grievance management and customer contactability

GILCO EXPORTS LTD., Chandigarh

- Manager in the Business Development Team

Involved in Identification of Opportunity, Bidding Process with Clients and Client Management at Retail Outlet in Chandigarh

- Undergone 8 weeks training with State Bank Of India,Local Head Office, Chandigarh

Project-Reasons for declining market share of deposits and advances of SBI in Ludhiana centre

Undergone 4 weeks training with HSBC,Chandigarh

Project-Comparison of public and private

Undergone 5 DAYS training with big bazaar ,Chandigarh –sales operation during “maha bachat scheme”

KEY ACHIEVEMENTS /ACCOMPLISHMENTS /AWARDS

- Participated in The Management Development Module For Students as a part of Confluence 2010 at IIM AHMEDABAD
- Attended UGC sponsored seminar titled ‘Green Economics’
- Presented a Paper on ‘Strategies and Solution for Turbulent Economic Scenario’ at a National Conference
- Attended Footprints organized by Symbiosis Institute Of Media And Communication
- **Event Manager** – Vimarsh, an International Student Academic Convention
- Member of the Marketing team along with the Venue Management team
- Event Manager for Case Study Competition
- Awarded **Best Camper** award (out of 90 campers) in Youth Leadership Camp org. by Panjab University at Nauni, H.P.
- **Second out of 40** participants across age groups in ‘Twist in the Tale’ competition, British Library
- **Won** the ‘Beauty and Brain’ Quiz (**against 20 teams**), organized by British Library, Chandigarh
- Undertook training in Freestyle Dancing at Shiamak Davar Summer Funk workshop
- Attended National Level N.C.C. camp and was awarded ‘C’ certificate (Merit)
- Attended All India National Integration Camp (N.C.C.)

TECHNOLOGICAL SKILLS

Comp Proficiency:

Ms word, ms excel, ms powerpoint,

Web/Multimedia:

Internet

EDUCATIONAL QUALIFICATIONS / CERTIFICATIONS

- Cleared UGC NET
- Distinction in MBA from panjab University
- Distinction in BSC Biotech from panjab university

TRAININGS/SEMINARS/WORKSHOPS

- Member, Organizing Team for Jhankar Beats 2010, Inter College Festival at Panjab University
led the Hospitality and Technical team, along with Venue Management
 - **Event Manager** – Vimarsh 2010, an International Student Academic Convention
Member of the Marketing team along with the Venue Management team
Event Manager for Case Study Competition
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- Awarded **Best Camper** award (out of 90 campers) in Youth Leadership Camp org. by Panjab University at Nauni, H.P.
Conducted a Dance **Workshop** for **2 batches of 16 each**, at British Library, Chandigarh

PERSONAL DOSSIER

Name -NIBHA
marital status -not married
nationality - Indian
Languages -English, Hindi
