



India's First Service Industry Finishing School

## *Empowering Life Management Skills*



**PERSONALITY ENHANCEMENT | COMMUNICATION SKILLS | SOFT SKILLS  
BASIC I.T. SKILLS | TECHNICAL SKILLS | BUSINESS SKILLS  
CHANGE MANAGEMENT | STRESS MANAGEMENT | TIME MANAGEMENT  
LEADING TO LIFE MANAGEMENT SKILLS**

# Welcome to ITFT FINISHING SCHOOLS NETWORK

ITFT Finishing School imparts skills in a blended learning system, using a mix of Satellite Enabled Training, Traditional class room training, Remote Labs and E-Learning with simulations & projects, as the training methodology. Our biggest strength is our ability to customize the training, both in terms of content as well as delivery methodology, depending upon the unique requirements of each client.

## Vision

ITFT Finishing School aims at overhauling the skill eco-system of the Asian region, by fixing the 3Es of Education, Employment and Entrepreneurship.

## Mission

ITFT Finishing School is dedicated to meeting the complex needs of individuals and organizations. We understand that an effective learning strategy consists of more than a training event. This requires an understanding of an individual's personality and an organization's vision. The knowledge of the systems and processes that can make an impact within the organization's culture and the experience to map these factors, is what drives our training methodology.



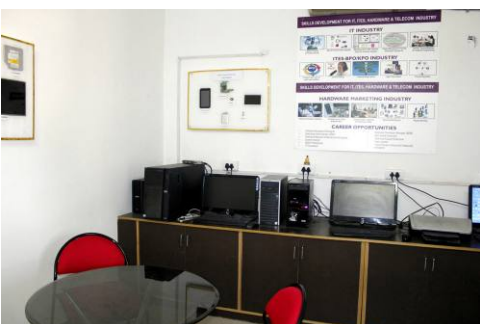
## Objectives

- To change the skill ecosystem of the Asian region through consistent L&D initiatives.
- To develop necessary frameworks for training and development of individuals and organizations.
- To expand performance of individuals by mapping, and thereupon aligning their competencies against organizational objectives.
- To identify gap areas in core skill competencies and creating developmental plans to enable bridging those gaps.
- To provide a measurable return on investment for training investments, by delivering quality training in skill up-scaling.
- To maximize organizational performance by implementing and administering a learning solution to help simplify client's training requirement.
- To provide consultancy service in the field of Life Management Skills.

## End to End Learning & Training Solutions for

- Corporate
- Trainers
- Counselors
- Students
- Researchers
- Educators & Academicians
- Entrepreneurs
- Public Sectors Officials

# ITFT FINISHING SCHOOL



# 3 DAYS PROGRAM

## EMPOWERING COUNSELORS & EDUCATORS IN THE CHANGING ROLE OF EDUCATION

### Day-1

- Registration & Inaugural Session
- Emerging Trends in Education & Counseling: Global Perspective.
- Overview of Multiple Learning Styles
- Introduction to Various Types of Tests including an understanding of Aptitude Tests, Psychometric Tests, Self Evaluation Tests, Online Tests and Projective Techniques
- Activity based on Psychometric/Aptitude Test
- Case Study Discussions
- Classroom Exercise and Assignment for Home

### Day-2

- Recap of the Previous Day
- Understanding various Learning Disabilities, Emotional & Behavioral Problems, and Reducing Attention Span with their Interventions.
- Identifying needs of students at various stages of development. An Overview & an Open House Discussion
- Understanding student and his environment (Home, School Peer and Neighborhood)
- Digital Education and IT Skills
- Developing an Art of Abstract Thinking, Logical Reasoning, and Rational thinking.
- Role of a Counselor in shaping career and enhancing academic performance, Approaches for Counseling
- Case study Discussions
- Classroom Exercise and Assignment for Home

### Day-3

- Recap of the previous day
- Latest Tools and Aids: For Education and Counseling.
- Essentials of Counselor: Roles, Qualities & Skills. Ethical Issues in Counseling
- Understanding the role of Social media & Integrative Education / Digital Education
- Short Video and Learning (Youtube / TED / Khan Academy)
- Essential Soft Skills Development for Counselors for an effective interaction with students
- Case Study Discussions
  - i) Role of a Teacher as Facilitator & Counsellor
  - ii) Empowering Teachers with Latest in Technology for HRD
- Learning Curve & SWOT Analysis
- Interaction with Corporate Houses (Panel Discussion of Trainee to get Practical approach)
- Valedictory Session & Certification and Award of Participation

## EMPOWER YOUR LIFE MANAGEMENT SKILLS ... with us

Know Yourself ! What is your Goal ? What Do you wish to Become ?

WORK TOWARDS YOUR GOAL EACH DAY

10 Steps to Life Management Skills (LMS)



Dreams are the one who do not let me sleep



Be Focused  
Have Faith  
Follow Through

Think Big ...  
Believe Big ...  
Dream Big ...

We help you  
become  
a winning Personality !

SAY - THIS IS MY YEAR - THIS IS MY DECADE

REMEMBER...YOU ARE BORN TO WIN!